



ANTHOLOGY

Anthology BookScan Reporter Utility

Using BookScan Reporter

The Anthology BookScan Reporter allows users of Visual Anthology to report on their sales to BookScan.

Communications take place via the internet, using ftp (file transfer protocol). You must have an internet connection to use the Anthology BookScan Reporter.

Setting up the Bookscan Reporter

Once you've contacted Bookscan and your account has been setup, the information will be sent directly to you along with Anthology support. Typically there are two pieces of information that BookScan provides, a Store # (also known as UserID) that is usually 8 characters long and a Password.

In some cases Bookscan may provide four pieces of information.

Chain: #####

Store: #####

ID: ##### <-----Should be the "Bookscan Store Number" and "UserID"

PW: an##### <-----Should be "Password"

FTP: retail.vnureig.com

1. To start, while in Anthology go to Tools\Special Import Export\Bookscan
2. A screen will appear that requires some initial information to be filled in. Most of this information needs to come from BookScan directly.

- ❖ The Data Source Directory is the path to the Anthology Data folder on your server.
- ❖ The Bookscan Store Number is the account provided by Bookscan.
- ❖ The UserID is the same as the Store Number. The Password is the account password provided by Bookscan.

BookScan Reporter

Data source directory
C:\Program Files\Anthology\Data

From Last Monday 06/18/2007 ...

Thru Last Sunday 06/24/2007 ...

BookScan Store Number

BookScan FTP Address

User ID Password

View Log Clear Log

Save Run Now

3. Fill in the fields on the BookScan Reporter screen as follows- be sure to use the Save option to save the input.
4. **Data source directory:** This is the location of your Anthology Data files. No matter what machine you are at, this path must always end with the **Data** folder.

On any machine, whether a Server or a Workstation, this will be similar to the directory where you are running the VAL.EXE over the network to the server. An easy way to find out what this path is to locate your Anthology icon on the workstation desktop. Then do a Right-Click and select Properties on top of this icon. The Properties window will appear. Look at the Shortcut tab and the Target field. This is the path this workstation uses to start the anthology program. The Data Source Directory for bookscan will need to be set to this path and must also end with the \Data folder.

<u>If your Anthology Icon Target Path is:</u>	<u>Then your Bookscan Data Source Directory must be:</u>
G:\Program Files\Anthology\Val.exe	G:\Program Files\Anthology\Data
G:\Anthology\Val.exe	G:\Anthology\Data
G:\Val.exe	G:\Data
Z:\Anthology\val.exe	Z:\Anthology\Data

You can navigate to the directory you want to choose by clicking on the ellipsis control to the right of the Data source directory field.

5. **From Last Monday:** By default, last Monday's date will be selected. You can click on the ellipsis control to select another date.
6. **Thru Last Sunday:** By default, a date six days after the one selected in the From Last Monday field will display here. You can click on the ellipsis control to select another date.
7. **Book Scan Store Number:** Use the user id (store number) from BookScan in this field
8. **Book Scan FTP Address:** Type in: **RETAIL.VNUREIG.COM**
9. **User Id:** The User ID is the "Username" from BookScan
10. **Password:** The password is the "Password" from BookScan, it often starts with "an" and is case sensitive.
11. When the fields are populated be sure to click Save.

Running the reporter

BookScan will tell you how often to run this program (usually once a week). To manually run the program, do the following steps.

1. Open the BookScan Reporter (Tools\Special Import Export\Bookscan) and enter the date ranges to report on.
2. You must be connected to the internet at this point, click RUN Now. The first time you run this reporting utility, you will likely be prompted by your security or Anti-virus software to block/allow the new program from accessing the internet- do not block the software.
3. When the reporting completes, you will be shown a log of the session. You can periodically clear this log from the Edit menu if you like. Scroll to the bottom of the log to see the information about the session just completed. Firewall software/hardware will often block these transmissions, it is important to review the log to verify the transmission went through.
4. When you are done, click on the Files | Exit menu to close the program.

** You can also add the Bookscan routine to the Anthology Scheduler, setting the day/time to run every Sunday or Monday evening after close. For directions on adding to Scheduler, please contact support.

Security Settings

Like any program that needs access to the internet, various security/anti-virus programs may block the application when launched the first time. We recommend setting any needed exclusions/exceptions in all of your security programs to explicitly exclude the Bookscan.exe. Check the properties of your Bookscan properties to find the exact path/location to the Bookscan.exe (right-click and Properties on the icon) to use when setting up the exclusion/exception. Use the Customer Zone whitepaper called "SYS Windows Security and Anti-Virus Software" for examples of setting these exclusions.

NOTE: If you run the Bookscan Reporter and see a reference to "Win32 API: The Specified procedure could not be found" in the log file it may mean you need to set an exclusion/exception in the Windows Firewall. Some older versions of Windows XP would still block programs from accessing the internet even if the Windows Firewall was turned OFF. In those cases it is still necessary to set an exclusion/exception. Below is a sample log for a problematic transmission that was blocked by a computer's security.

```
11/03/17 12:28:04 PM Connecting to retail.vnureig.com
11/03/17 12:28:05 PM Could not connect by FTP to retail.vnureig.com
Win32 API: The specified procedure could not be found.
```